**Glen Carbon Fire Protection District**

**199 South Main Street**

**Glen Carbon, Illinois 62034**

**30 March 2021 – Minutes of District Regular Board Meeting**

**\*\*This meeting was held during the COVID-19 pandemic and during Governor Pritzker’s Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District’s agenda for the meeting.**

Trustees present: President Harris, Treasurer Schaake, Trustee Humes, Trustee Williams, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Deputy Chief Hood, Deputy Chief Whitaker, Asst. Chief Bowles, Capt. Doug Schultz (V), Capt. Jay Steinhauer (V), Fire Investigator Carl Walton

EMS Present: Sharon Heuiser (V), Jason Reaka (V), Chad VanRyn (V), Kiko Perez (V), James Schulte (V), Bob Wirtz (V)

Firefighters Present: Alex Barnes, David Budwell, Mike DeConcini, Greg DeSutter, Andrew Dodge, Tony Hargis (V), Johnny Warren, Ralph Well

Others Present: Mrs. Budwell, Erica Harriss (V)

The Meeting was convened at 7:04 pm by President Harris.

President Harris led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Trustee Williams moved, seconded by Trustee Humes to approve the February 23 monthly and closed session minutes. Motion passed unanimously.

COMMUNICATIONS –

 Village of Maryville Annexation – 2135 Ravenswood

 Glen Carbon TIF Orchard Location

 Purdue Pharma bankruptcy

 Blue Cross Blue Shield Renewal Analysis

 Madison County Board of Review Assessment

 Annual Statement of Economic Interest due for Trustees

 Checks for Ray Durham memorial.

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES

Trustees Humes and Williams have been reappointed to three-year terms.

Annual Statement of Economic Interest due for Trustees

**OFFICIAL REPORTS:**

**TREASURER’S REPORT** – Treasurer Schaake reported the following financial information:

 Fire EMS Total

Beginning Balance 2,233,820.20 682,103.69 2,915,923.89 Deposits 17,294.58 43,540.63 60,835.21 Expenditures (88,036.29) (86,004.03) (174,040.32)

Net Activity for the Month (70,741.71) (42,463.40) (113,205.11) Ending Balance 2,163,078.49 639,640.29 2,802,718.78

Bank Statement Balance 2,189,156.55 666,671.54 2,855,828.09

Disbursement Request – None.

President Harris moved, seconded by Trustee Williams to approve Treasurer’s Report. Motion passed unanimously.

**CHIEF’S REPORT** –

F**ire Department Status** – Asst. Fire Chief Bowles reported on the following:

Calls – 144 total in February. 115 EMS, 29 Fire

Training – Basic Officer Fire Fighter ongoing in addition to weekly training.

 884 total training hours in Feb.

 Equipment and Facility Status.

**Personnel** – Firefighter David Budwell was recognized for 26 years of service to the District upon his retirement. Deputy Chief Hood said there are 3 applications pending.

**Ambulance EMS Service** – Deputy Chief Whitaker reported on call volume, personnel and vehicle status, Covid operations.

**DISTRICT ADMINSTRATOR REPORT** – Deputy Chief Hood reported on inspections completed, vehicle and facility status.

**OLD BUSINESS –**

Covid-19 Operations – Cases are down in the District and nursing homes are off the hot list. The Board agreed to reopen the lobby area of Station 1 to the public and dispense with the temperature and health check procedure.

Fire Department Association By Laws have been revised and approved. Trustee Williams moved, seconded by President Harris to allow the Association to resume scheduling meetings at Station 1. Motion passed unanimously.

Senior Firefighter Status duties – This was tabled until April. A discussion ensued with Treasurer Schaake expressing concern over what duties would be stipulated that would not be assigned to the regular members. Trustee Williams said the only point of agreement is that they should not be fighting fires and whether they should be paid. President Harris said any firefighters responding should be fully trained and capable.

Landscape Maintenance proposal has been tabled indefinitely.

Treasurer Schaake moved, seconded by Trustee Humes to approve District EMS Ambulance Transfer Policy. Motion passed unanimously.

Other – None.

**NEW BUSINESS** –

Treasurer Schaake moved, seconded by Trustee Williams to provide Franklin Vaughn access to online bill pay. Motion passed unanimously.

Auditor for 2021 deferred to April meeting.

Duty Day/Duty Officer response to medical calls will be handled by Duty Day crews in engines when available and by Duty Officers in trucks otherwise.

Trustee Humes moved, seconded by Treasurer Schaake to approve participation in homebound vaccination program. Motion passed unanimously.

President Harris moved, seconded by Secretary Otto to deny request by Boy Scout Troop 8034 to use Station 1 Training Room on a weekly basis. Motion passed unanimously.

Foreign Fire Insurance Board proposal will be drafted for April.

Training Requests. President Harris moved, seconded by Trustee Humes to approve training requests totaling $3,826.93 for Andrew Dodge and Carl Walton. Motion passed unanimously.

Equipment Requests under $20K: None.

Other:

Closing Public Input: None.

Motion by President Harris, seconded by Trustee Williams to Adjourn Meeting to go into Closed Session. Session to discuss personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. Motion passed unanimously and meeting was adjourned at 8:22 pm.

Meeting reconvened by unanimous agreement at 10:29 pm.

Discussion/Action regarding closed session discussion personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act:

FF Compensation Proposal to increase Firefighter pay as follows effective April 1, 2021:

 Calls increase from $15 to $17

 Training session increase from $10 to $12

Full Duty Day increase from $45 to $100 but no additional payment per call

 Half Duty Day increase from $22.50 to $50

Trustee Williams moved, seconded by President Harris to approve the increases. Motion passed unanimously.

ADJOURNMENT – Motion by President Harris, seconded by Trustee Williams to adjourn meeting. Adjourned by unanimous agreement at 10:38 pm.

Next scheduled meeting is Tuesday April 27 Monthly Board Meeting

Submitted by: Christopher P. Otto

 GCFPD Secretary

2021 Meeting Schedule: MAY 12 (Special), MAY 25, JUNE 29, JULY 27, AUGUST 31, SEPTEMBER 28, OCTOBER 26, NOVEMBER 30,

JANUARY 4, 2022 DECEMBER MEETING DATE