**Glen Carbon Fire Protection District**

**199 South Main Street**

**Glen Carbon, Illinois 62034**

**27 April 2021 – Minutes of District Regular Board Meeting**

**\*\*This meeting was held during the COVID-19 pandemic and during Governor Pritzker’s Illinois Disaster Proclamation declared in Executive Order No. 2020-04 (COVID-19 Executive Order No. 2). All Trustees were physically present at this meeting and the meeting room was open to the public while conforming to distancing standards. The District afforded the public an additional opportunity to attend the meeting by calling into the meeting via Zoom or conference call. Instructions for calling into the meeting were included on the District’s agenda for the meeting.**

Trustees present: President Harris (V), Treasurer Schaake, Trustee Humes, Trustee Williams, Secretary Otto

Trustees absent: None

Fire/EMS Management Present: Deputy Chief Hood, Deputy Chief Whitaker, Asst. Chief Bowles, Capt. Doug Schultz (V), Capt. Russ Kopesky

EMS Present: Sharon Heuiser (V), Jason Reaka (V), Zack Napoli (V), Chad VanRyn (V), Kiko Perez, Camron Overholtz (V), Alex Campbell (V), James Schulte (V), Nathan Wahl (V)

Firefighters Present: Alex Barnes, Ben Bullock, Mike DeConcini, Greg DeSutter, Andrew Dodge, Rachel Fiorini (V), Tony Hargis (V), Johnny Warren, Ralph Well

Others Present: David Budwell, Erica Harriss (V), Brian Whitaker (V)

The Meeting was convened at 7:00 pm by Trustee Humes.

Trustee Humes led the Pledge of Allegiance.

INPUT FROM PUBLIC: None.

APPROVAL OF LAST MEETING MINUTES – Treasurer Schaake moved, seconded by Trustee Williams to approve the March 30 regular and closed session minutes and April 15 special and closed session minutes. Motion passed unanimously.

COMMUNICATIONS –

 Village of Maryville Annexation Petition – 2 Burdick Creek Rd., Collinsville

 Anderson Hospital EMS Director Letter of Appreciation thanking EMT’s Camron Overholtz and Kiko Perez for April 19 response to an urgent cardiac call with positive results.

 Letter from outgoing Village of Glen Carbon Mayor Rob Jackstadt thanking Deputy Chief Hood and team for courtesy shown to him and family during his recent visit to Station 1.

 VFIS Risk Solutions Meeting Confirmation April 29

 Notice to Taxing Districts concerning TIF Hearing.

REVIEW ANNUAL CALENDAR CHECKLIST OF ACTIVITIES

Annual Statement of Economic Interest for Trustees completed.

**OFFICIAL REPORTS:**

**TREASURER’S REPORT** – Treasurer Schaake reported the following financial information:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Fire** | **EMS** | **Total** |
|  |  |  |  |
| Beginning Balance |  2,163,078.49  |  639,640.29  |  2,802,718.78  |
|  |  |  |  |
| Deposits |  20,994.41  |  54,885.08  |  75,879.49  |
| Expenditures |  (170,321.50) |  (127,330.27) |  (297,651.77) |
| Net Activity for the Month |  (149,327.09) |  (72,445.19) |  (221,772.28) |
|  |  |  |  |
| Ending Balance |  2,013,751.40  |  567,195.10  |  2,580,946.50  |
|  |  |  |  |
| Bank Statement Balance |  2,008,245.46  |  666,671.54  |  2,674,917.00  |

Disbursement Request – $494 engraving for monument.

President Harris moved, seconded by Secretary Otto to approve disbursement request and Treasurer’s Report. Motion passed unanimously.

**CHIEF’S REPORT** –

F**ire Department Status** – Asst. Fire Chief Bowles reported on the following:

Calls – 137 total in March. 122 EMS, 2 Fire, 13 Other

Training – Basic Officer Fire Fighter ongoing until May 22.

 IFSI Safety Officer Course held April 19-23 at Station 1.

 482 total training hours in March

 Vehicle, Equipment and Facility Status.

**Personnel Activity** – Firefighters who have not met the 10 percent response level for the 1st Quarter will receive notification letters.

**Ambulance EMS Service** – Deputy Chief Whitaker reported on call volume, personnel and vehicle status, Covid operations Billing Collections.

**DISTRICT ADMINSTRATOR REPORT** – Deputy Chief Hood reported on inspections completed, vehicle and facility status.

**OLD BUSINESS –**

Covid-19 Operations – No updates

Senior Fire Fighter/Engineer position will be discussed at May 12 membership meeting.

President Harris moved, seconded by Trustee Williams to approve Treasurer Schaake’s recommendation to remain with current auditor for 2021 review with a change anticipated for 2022. Motion passed with 4 yes votes, Treasurer Schaake abstained.

Foreign Fire Insurance Board is not required at this time in the District.

Other – None.

**NEW BUSINESS** –

Personalizing fire helmets policy will be discussed at the May 12 membership meeting.

The Chief will develop an EMS Hardship Bill Request policy.

Trustee Williams moved, seconded by Treasurer Schaake to sell excess fire hose to Edwardsville Fire Department for $780 and to the Troy Fire District for $375. Motion passed unanimously.

Training Requests. President Harris moved, seconded by Secretary Otto to approve training requests totaling $2,490. Motion passed unanimously.

Equipment Requests under $20K: None.

Other: None.

Closing Public Input: None.

Motion by Trustee Williams, seconded by Secretary Otto to Adjourn Meeting to go into Closed Session. Session to discuss personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act. Motion passed unanimously and meeting was adjourned at 7:56 pm.

Meeting reconvened by unanimous agreement at 9:09 pm.

Discussion/Action regarding closed session discussion personnel matters pursuant to Section 2(c)(1) of the Illinois Open Meetings Act:

President Harris moved, seconded by Trustee Williams to promote Deputy Chief Jason Whitaker to Chief and approve his contract with an effective date of May 1. Motion passed unanimously.

President Harris moved, seconded by Trustee Williams to increase District Administrator Larry Hood’s pay to $76,000. Motion passed unanimously.

ADJOURNMENT – Motion by Trustee Williams, seconded by Treasurer Schaake to adjourn meeting. Adjourned by unanimous agreement at 9:11 pm.

Next scheduled meeting is Wednesday May 12 Special Membership Meeting

Submitted by: Christopher P. Otto

 GCFPD Secretary

2021 Meeting Schedule: MAY 25, JUNE 29, JULY 27, AUGUST 31, SEPTEMBER 28, OCTOBER 26, NOVEMBER 30,

JANUARY 4, 2022 DECEMBER MEETING DATE